



American Association for Nude Recreation, Inc.

Governance Manual

TABLE OF CONTENTS

Organization Chart

Chronology of Deadlines

SECTION I - POLICIES	1
1.01.00 Principles and Standards	1
1.02.00 Legal Procedures	1
1.03.00 Public Relations	2
1.04.00 Photography	3
1.05.00 Code of Conduct	3
1.06.00 Confidentiality	4
1.08.00 Oath or Affirmation of Office	5
SECTION II - MEMBERSHIPS	6
2.01.00 Membership Dues	6
2.02.00 Membership Procedures for the AANR Office	7
2.03.00 Member Rights	7
2.04.00 Life Memberships	8
2.05.00 Other Memberships	8
2.06.00 Direct Member Procedures	10
2.07.00 Membership Revocation	10
SECTION III - GOVERNING BOARD	13
3.01.00 Governing Board	13
3.02.00 Elected Officials' Duties and Responsibilities	14
3.03.00 Interim Procedures for the Board	16
3.04.00 Committees	19

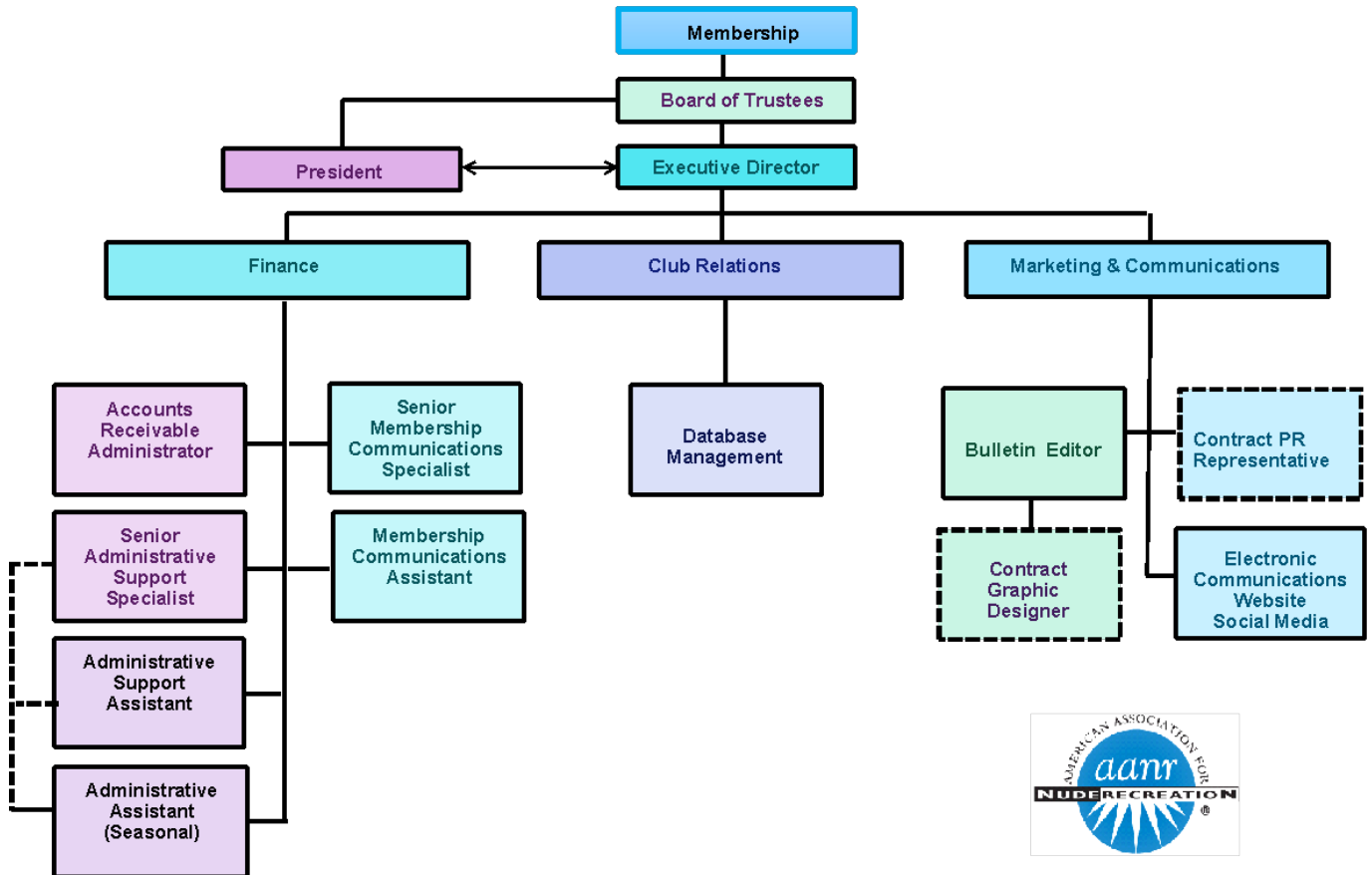
SECTION IV - OFFICE STAFF.....	25
4.01.00 Executive Director	25
4.02.00 The Bulletin Editor	25
4.03.00 Legal Counsel.....	25
SECTION V - REGIONAL DIVISIONS	26
5.01.00 Regional Divisions	26
SECTION VI - CLUBS.....	28
6.01.00 Formation of New Clubs – Charters, Contracts	28
6.02.00 Certifying Officer	30
6.03.00 Termination of Charters.....	31
SECTION VII - SPECIAL OR RESTRICTED FUNDS	31
7.01.00 Special or Restricted Funds.....	31
SECTION VIII - CONVENTION PROCEDURES AND AWARDS	33
8.01.00 Convention Procedures and Awards.....	33
8.01.01 Convention Procedures and Awards	33
8.01.02 (Awards list starts)	33

APPENDIX

A1- Motion form

AMERICAN ASSOCIATION FOR NUDE RECREATION

Organization chart



CHRONOLOGY OF DEADLINES

[This chronology is NOT part of the Ruling Documents. Deadlines that have a Bylaw or Governance Manual reference are mandated; the others are not.]

DEADLINE DATE	ITEM / EVENT
At least 30 days prior to the meeting in which the budget will be addressed	Budget distributed. (GM 3.04.04.7.b)
January 15	Postmark deadline for transmittal of basic membership information to count towards membership credits for previous year. (OM, ¶4)
February issue of <i>THE BULLETIN</i>	Publish the Legislative propositions package, and set up an electronic bulletin board on the website for deliberations of propositions. (GM 3.04.04.5.j) – even-numbered years only
A Friday in February	Midwinter Board Meeting. (GM 3.01.03.1)
At the Midwinter Trustees' meeting	Member whose proposed Bylaw amendments were rejected has an opportunity to appeal to the Board of Trustees - even-numbered years only. (GM 3.04.04.5.k)
By March 15	Nomination forms must be in the AANR office – even years only. (Nomination forms – Official AANR Forms)
By March 15	New memberships must be submitted in even-numbered years for member to receive ballot for election. (GM 3.04.04.5.p)
By March 20	The Legislation package will be finalized and ready to print in the voters' pamphlet and on the ballots – even-numbered years only.(GM 3.04.04.5.n)
By April 10	Voters' pamphlet printed and ready to mail out with the May issue of <i>THE BULLETIN</i> – even-numbered years only. (GM 3.04.04.5.o)
May 1	Deadline for Hall of Fame Award nominations. (GM 3.04.04.11.d)
May 10	AANR Office must solicit bids for convention two years hence.
May 31	Deadline for submission of data for most convention awards. (GM 8.01.01)
When ballot is received in May <i>BULLETIN</i> through June 20	Balloting period for officers and trustees and for bylaw amendment proposals – even numbered years only. (GM 3.04.04.5.mp.
June 2	Deadline for submission (to the AANR Office) of evidence of compliance with contract by convention host club for convention to be held more than a year hence, along with a convention performance bond for that convention.(Convention Contract, Official AANR Forms)
June 10	Deadline for submission of data for Schofield Trophy. (GM 8.01.18.6)
June 30	Deadline for AANR to distribute proposed contract changes to the clubs. (GM 6.01.06.1.b)
July 1	Deadline for final tabulation of electronic or mail ballots and notification of winners – even numbered years only. (GM 3.04.04.5.q)

DEADLINE DATE	ITEM / EVENT
July, second week	Agenda for Annual Membership Meeting to be circulated to clubs. (BL Article IX.A.3) Deadline for bids for convention two years hence to the AANR office.
July, week after 4th of July weekend	Nude Recreation Week. (OM, ¶3)
July 31	Deadline for application to host the Midwinter Meeting for the ensuing year. (GM 3.01.03.1)
August, second week	Annual Membership Meeting convenes. (BL Article IX.A.1)
September, second week	All awards sent by AANR office to recipients absent from convention. (GM8.01.01.4)
By September 30	All proposed Bylaw amendments shall be in the hands of the Executive Director – odd-numbered years only. (GM 3.04.04.5.a)
October 1	Deadline for AANR to distribute final contract changes. (GM 6.01.06.1.b)
By October 15	Proposed Bylaw amendments shall be presented for review as to whether they are harmful or frivolous – odd-numbered years only. (GM 3.04.04.5.b)
By October 31	Reviews of proposed Bylaw amendments returned to President – odd-numbered years only. (GM 3.04.04.5.c)
By November 5	President decides whether proposed Bylaw amendments will advance or be ruled out-of-order – odd-numbered years only. (GM 3.04.04.5.c)
By November 10	Pro and con statements for Legislative Proposition on Bylaws sought – odd numbered years only (GM 3.04.04.5.d)
By November 20	The authors of the pro and con statements forward to the Legislation Chair – odd numbered years only (GM 3.04.04.e).
By November 30	Trustees will ratify the decisions of the President regarding proposed Bylaw amendments – odd-numbered years only. (GM 3.04.04.5.f)
Immediately after November 30	Approved proposed Bylaw amendments sent to Legislation Chair – odd-numbered years only. President notifies maker of any proposal ruled out-of-order, along with an explanation. (GM 3.04.04.5.g)
November 30	Deadline for clubs to notify AANR office of termination of contract. (GM 6.01.06.1.b)
By December 10	All Legislative Propositions, including any pro and con statements, circulated to the Trustees and the authors of the pro and con statements – odd numbered years only (GM 3.04.04.5.h).
By December 20	Deadline for submission of Legislative Proposition on Bylaws to the publications department – odd-numbered years only. (GM 3.04.04.5.i)
December 31	Deadline for submission by clubs of documentation for reimbursement for qualified advertising, "Co-Op Advertising." (GM 1.03.03) Count for club membership awards for the following year determined on this date. (GM 8.01.01.3)

American Association for Nude Recreation, Inc.

Governance Manual

SECTION I - POLICIES

1.01.00 Principles and Standards

- 1.01.01** AANR and its affiliated clubs promote and practice non-sexual and non-exploitative nude recreation. Any AANR club that deliberately advocates, endorses, encourages or promotes sexual activities or sexual enterprises is subject to revocation of its charter with AANR.
1. Sexual Enterprise shall be defined as: A business or event operated with the intent to promote sexual stimulation or gratification or the sales or promotion of items to promote sexual stimulation or gratification.
 2. Activities considered a violation of AANR's principles and standards and a misuse of the club's AANR charter include, but are not limited to:
 - a. Advertising by an AANR club for an alternative Lifestyle and/or Swingers' Association, to include links from a club web page to an Alternative Lifestyle or Swingers' site and public promotion of (or at) events of Lifestyle or Swingers' Associations.
 - b. Advertising or promotion by an AANR club that includes clothing, poses, or objects presented with the intent of arousing the viewer's sexual desire.

1.02.00 Legal Procedures

(Additional information may be found in the *Operations Manual, Legal Definitions and Considerations Handbook*).

- 1.02.01** Criminal Prosecution or Civil Suit.
1. Subject to the instructions of the Board of Trustees, the AANR Legal Committee may authorize disbursements from the Bob Page Memorial Legal and Government Affairs Fund for the defense from criminal prosecution or civil suit of AANR voting members in good standing and individuals or corporations acting on behalf of AANR.
 2. Except in emergencies, all requests for legal assistance shall be detailed in writing and directed to the AANR office. Whenever events necessitate an oral request, it shall be followed as soon as practicable by detailed written confirmation.
- 1.02.02** Loss of Employment or Denial of Substantial Legal Rights. Subject to the instructions of the Board of Trustees, the AANR Legal Committee may authorize disbursements from the Bob Page Memorial Legal and Government Affairs Fund to seek legal remedy or compensation for any AANR voting member in good standing who suffers loss of employment or denial of other substantial legal rights as a result of such membership, attendance at any AANR chartered or provisional club, or possession or distribution of official AANR literature.
- 1.02.03** Additional background information about disbursements under this section and the steps to be taken to obtain them are provided in the Operations Manual, Legal Definitions and Considerations Handbook.
- 1.02.04** Unless otherwise authorized by the Board of Trustees, the expenses shall be shared equally by the affected member, the AANR and the appropriate regional division.

- 1.02.05** AANR will purchase and maintain in force Officers and Directors insurance in the amount up to \$5,000,000.
- 1.02.06** Adverse Government Legislation. The AANR Legal Committee may authorize disbursements from the Bob Page Memorial Legal and Government Affairs Fund to finance AANR appearances in legislative halls, courtrooms and elsewhere, to oppose legislation adverse to additional goals subject to the Association or the Board of Trustees. Disbursements may also be provided per the AANR annual budgeting process.
1. If financial assistance from AANR is otherwise required, whether for legal or government affairs, the request must have prior written approval from the AANR President.
 2. Notwithstanding the above, the AANR Executive Director shall have authority to authorize expenditures up to \$500 to cover emergencies.

1.03.00 Public Relations

(Additional information may be found in the *Operations Manual, Office Operations and Membership Handbook*.)

- 1.03.01** All advertising shall be paid from the general fund.
- 1.03.02** When funds are available, up to \$2,000 per year travel expenses shall be provided to the PR Committee to assist clubs in promotional projects, subject to approval of the PR Chair, President or Executive Director.
- 1.03.03** Charter clubs shall be reimbursed either fifty percent of the cost of qualified advertising not to exceed \$400 or twenty-five percent not to exceed \$1,000 per club per year, at the club's option. Such reimbursement shall be dependent upon copies of receipts or bills which are certified as having been paid and the advertisement or a description of the event being submitted on or before the last day of the year for which reimbursement is requested and upon the approval of the President or Executive Director.
1. Advertising shall include the logo or the statement that the advertiser is affiliated with the American Association for Nude Recreation in order to be reimbursed under the provisions of this section. The logo can be either the AANR logo or the AANR logo with a regional identifier. This identifier may not be superimposed on the AANR logo and must match in font, style, size and color.
 2. Advertising which conflicts with the principles and standards of AANR shall not be eligible for reimbursement under the provisions of this section.
 3. Advertising in any AANR owned or sponsored publication does not qualify for reimbursement. Advertising in any other nudist publication must have the approval of the President or the Executive Director for reimbursement.
 4. Clubs contracting for booth space at a trade show or fair, whether using the AANR, regional or privately owned display unit, may be reimbursed for the cost of such space under the provisions of this section.
- 1.03.04** AANR chartered clubs are permitted to use, quote, reproduce, extract and/or copy AANR printed material, including the AANR logo, in ways consistent with the principles and standards, Bylaws and Governance Manual, for the promotion of AANR clubs' activities.

- 1.03.05** The AANR logo is trademarked and, if used, must be without alteration to color, style, font, proportion, etc. A region may adopt it as its own logo provided that only a regional identifier is added. This identifier may not be superimposed on the logo itself and must match the logo in all aspects.
- 1.03.06** AANR will reimburse all AANR Canadian clubs in the amount properly verified, of all customs duties imposed on AANR PR materials sent to Canadian clubs.

1.04.00 Photography

- 1.04.01** AANR is not, under any circumstances a participant in the decision of an individual to be photographed, or in a person's consent to publication, and AANR shall not be liable for any consequences of any such agreement or refusal. AANR does not license, approve or disapprove of any photographer or publication.
- 1.04.02** No person shall be required to be photographed, under any circumstances or for any reason, including as a condition of participation in any event.
- 1.04.03** Clubs, including those hosting AANR events, may prescribe more specific rules for photography.
- 1.04.04** The photography of any person under eighteen (18) years of age shall require the written consent of a parent or legal guardian,

1.05.00 Code of Conduct

As we represent nudism to the public at large, it is important that we maintain the highest standards of courtesy, dignity, personal integrity and respect the confidentiality of member and proprietary information. In our cooperative pursuit of common goals, any differences will be handled in a courteous and reasonable manner. As the public at large will judge the entire nudist community by the statements and behavior of those in public positions, it is imperative that we strive to serve as ambassadors for nude recreation in such a way as to cast honor upon the lifestyle we enjoy.

1.06.00 Confidentiality

- 1.06.01** This policy is to protect the privacy of AANR members and safeguard sensitive organization information by establishing clear standards of confidentiality for individuals serving in elected, appointed, volunteer, or employee capacities. All covered individuals shall acknowledge receipt and understanding of this policy. The Confidentiality Agreement Form shall align with and reference this policy. This policy supports and operates in conjunction with the approved AANR Volunteer Confidentiality Agreement in the AANR official forms. This obligation to protect confidential information continues after the individual leaves their position or service to AANR.
- 1.06.02** This policy applies to:
- Trustees
 - Directors
 - Officers (National and Regional)
 - Committee Chairs
 - Appointed Volunteers
 - Employees
 - Any individual granted access to AANR member or organizational data
- 1.06.03** Confidential information shall be used only for legitimate organizational purposes and only by individuals authorized to access such information. Confidential information shall not be disclosed to unauthorized individuals nor shall it be used for personal, political or competitive advantage
1. Confidential information includes, but is not limited to:
 - a. Individual member data, including contact information, membership status, and payment history.
 - b. Non-public personnel information, including salary details not presented in aggregated form.
 - c. Employee performance reviews.
 - d. Internal Affairs (IA) investigations conducted in Executive Session or otherwise designated confidential under governing documents.
 - e. Document or communications clearly marked "Confidential" in accordance with established policy.
 - f. Legal matters not yet made public.
 - g. Security credentials, passwords, or system access information.
 2. Unless specifically designated otherwise in accordance with governing documents, the following information is not considered confidential:
 - a. Approved financial statements
 - b. Approved budgets and supporting materials
 - c. Published marketing materials
 - d. Club directory information intended for member use
 - e. Approved strategic plans
 - f. Aggregated, non-identifying membership data
 - g. Official job descriptions

- 1.06.04** Individuals covered by this policy shall:
Use confidential information solely for official AANR purposes
Refrain from disclosing confidential information to unauthorized individuals
Take reasonable measures to safeguard confidential material
Return or securely dispose of confidential materials upon request or separation from position.
The obligation to protect confidential material and information continues after an individual leaves their position or service to AANR.
- 1.06.05** Alleged violations of this Confidentiality Policy shall be handled in accordance with the existing Internal Affairs (IA) Complaint Process as outlined in AANR governing documents.
Any member, officer, or affected individual may file a complaint pursuant to established IA procedures
All investigations shall be conducted in a fair, impartial, and documented manner consistent with governing documents and due process protections.
- 1.06.06** If a violation is substantiated through the established Internal Affairs process, corrective action shall be determined in accordance with AANR governing documents and may include, but is not limited to:
1. Written warning
 2. Removal of access to confidential information
 3. Removal from appointed position
 4. Referral to appropriate governing authority for elected position
 5. Other actions consistent with AANR governing documents.

1.07.00 Document Review

AANR's ruling documents will be reviewed biannually in odd years by a special committee appointed by the President for that specific purpose.

1.08.00 Oath or Affirmation of Office

During the trustee meeting held in conjunction with the annual membership meeting, newly elected officers and/or trustees will be given the following oath or affirmation of office. A past president or other dignitary of the president's choosing may administer it.

Do you, as newly elected officers (trustees) of AANR swear or affirm that you will uphold the principles and standards of this organization and that you will adhere to its ruling documents in conduct of business? I further affirm that I will protect the confidentiality of AANR member information and adhere to the organization's confidentiality policy in performance of my duties. If so, respond, "I do." I hereby declare you duly installed for _____ .
(Term of office)

SECTION II - MEMBERSHIPS

02.01.00 Membership Dues

(Additional information may be found in the *Operations Manual, Office Operations and Membership Handbook*.)

02.01.01 Dues for memberships will be as follows:

1. National Membership, \$35 annually per member;
2. Legacy Membership, free - no charge;
3. Basic Membership, \$37 annually per member;
4. Direct Membership, \$37 annually per member;
5. Premier Membership, \$100 annually per member;
6. Young Adult Membership, \$18.5 annually per qualified member;
7. Student Membership, \$18.5 annually per qualified member;
8. Life Membership, \$1300 onetimefee per member;
9. Elite Life Membership, an additional \$800 one-time fee per member (total of \$2,100).

02.01.02 Membership Cards:

1. AANR will issue a membership card to each member. The text of Article II of the AANR Bylaws shall be printed on the reverse side of all AANR membership cards.
2. Membership Number. AANR will assign each member an individual membership number.

02.01.03 Refunds:

1. No part of either the AANR or the regional membership fee shall be refunded if the member is dismissed or evicted by a club, a region, or AANR for violating the principles and standards or the policy of AANR as defined in the Bylaws, or for other just cause.
2. If a membership is cancelled by a member in good standing, the unused portion of dues will be refunded to the member by AANR, in accordance with the prorating schedule, upon return of the current membership card.
3. If a member pays AANR and regional dues more than once, refund of duplicate payment will be made to the member by AANR.
4. If a cancellation of membership is made by the club, the AANR office will notify the member and regional office.

2.02.00 Membership Procedures for the AANR Office

(Additional information may be found in the *Operations Manual, Office Operations and Membership Handbook*.)

- 02.02.01** AANR will not knowingly issue a membership, except a Legacy Membership, to anyone under the age of 18.
- 02.02.02** AANR will make Membership Summary Reports available to the Certifying Officer at any time through the Club Portal.
- 02.02.03** The AANR office will make available a list of basic memberships received, including all membership transmittal information and correct amount of regional dues to the appropriate region.
- 02.02.04** AANR will process a membership card order within forty-eight (48) working hours of receipt of membership information and payment.
- 02.02.05** AANR memberships are considered proprietary information and are not disclosed to any person or entity. Upon request of regional president, the AANR staff will generate a mailing either electronically or via U.S. mail to that region's members. There will be no charge for electronic mailings and the region will reimburse AANR the cost of U.S. postal mailings.
- 02.02.06** AANR membership will remain active for a grace period of thirty (30) days following the expiration date recorded in the executive office. Distribution of the Bulletin will be discontinued immediately.

2.03.00 Member Rights

- 02.03.01 Voting.** Any voting member of the Association shall have the right to cast his/her votes directly in the election of Trustees and Officers and in the approval/disapproval of proposed bylaw amendments. All voting members in attendance at the Annual Membership Meeting shall have the right to cast votes for Man, Woman and Family of the year.
- 02.03.02 Membership Rights.** Any voting member of the Association shall be permitted to attend any open meeting of the Board, committees or subcommittees and shall have the right to inspect the records of such bodies whether executive, legislative, or administrative, provided that such inspection shall take place at the convenience of the body concerned. Confidential membership files and minutes of executive sessions shall be excluded.
- 02.03.03 Eligibility.** An individual will not be eligible to participate in Association activities or to act in any official capacity (AANR or regional) if his/her membership has expired and not been renewed as defined herein and as shown by Association records. Such failure will not constitute an automatic removal from an elected or appointed office, but such an official will be unable to act in any official capacity until his/her membership reinstatement is properly recorded in the Association files.

2.04.00 Life Memberships

(Additional information may be found in the *Operations Manual, Office Operations and Membership Handbook*.)

2.04.01 Honorary Life Membership (No payment of either AANR or regional dues):

1. Life Membership shall be issued to each President of the Association and spouse upon completion in good order of the term of office.
2. Life Membership may be bestowed by the President upon any member for meritorious service. Any award to the Hall of Fame shall be accompanied by such membership and shall include the spouse.
3. Life Membership shall be bestowed by the region in which the honorary life member holds membership at the time of the award.
4. Life Membership may be issued upon request to any member over sixty-five (65) years of age who has been a paid member in good standing for twenty (20) consecutive years and whose continuous membership was obtained prior to January 1, 1975.
5. Honorary Life members may purchase an Elite Life Membership for an additional \$800 onetime fee per person.

2.04.02 Paid Life Membership (No further payment of AANR dues):

1. Life Membership may be obtained by individual members who have been in good standing in AANR for a minimum of one (1) year, upon payment of \$1300 per person for Association membership. Elite Life Membership may be obtained by increasing this amount to \$2,100 per person.
2. All income from Life Memberships shall be placed in a special investment fund, the earnings from which shall be placed in the general fund.
3. All new paid Life Memberships must include the regional paid Life Membership, or in the case of a regional life membership, an AANR Life Membership must be paid.
4. A member who purchases a Life Membership during a dues year will not receive any monetary rebate for the remainder of the current year.

2.04.03 Life Memberships in existence at the adoption of these procedures shall continue in existence subject to all rules of the Association.

2.04.04 AANR Life Members not renewing membership through an AANR charter club shall become members of the appropriate regional direct members.

2.04.05 A change of domicile or club membership into another regional division shall cause a regional Life Member to be deemed a Life Member of the subsequent regional division, without further liability, or transfer of funds among the regional divisions.

2.05.00 Other Memberships

(Additional information may be found in the *Operations Manual, Office Operations and Membership Handbook*.)

2.05.01 National Membership is offered targeted to those who want an occasional nude vacation, but who do not wish a voting membership. Clubs must upgrade National Members to count them in the club's basic membership. National Members do not have voting privileges.

2.05.02 Legacy Memberships are offered to minors to extend their continuity of membership prior to their full adult membership in AANR. (See Official AANR Forms)

1. Legacy Membership will be available, with parental permission, to any person under eighteen (18) years of age. It may be sponsored by any AANR member in good standing.
2. Legacy Membership will be available at any time prior to the child's 18th birthday.
3. Legacy Membership will remain in effect until no later than the child's 18th birthday.
4. A Legacy Member will receive a Legacy Membership Card showing the 18th birthday as the expiration date.
5. A Legacy Member will receive a certificate of membership that can be converted to full adult membership, either as a direct member or as a club affiliated member, no later than the bearer's 18th birthday and upon the payment of the appropriate AANR and regional dues at that time.
6. A Legacy Member will not receive a copy of *The Bulletin* and will not be placed on the regular membership mailing list. Records will be kept of the beginning date of such membership.
7. At the time that a Legacy Membership is converted to a full adult membership (see #5 above), the AANR card will include a Legacy Membership date and an indication that the bearer is a former Legacy Member.
8. A Legacy Member shall be subject to the same principles and standards as a full adult member, and Legacy Membership may be revoked for good cause. (Refer to Membership Revocation List Procedure, Section 2.07.00.)
9. A Legacy Membership shall in no way alter any existing requirements of AANR or an AANR club for parent permission for minors. A Legacy Membership, by itself, shall not be interpreted as parental permission.
10. A Legacy Member shall have no voice or vote in the operation of AANR and shall not be permitted to hold elective or appointive office (except those relative to the AANR Youth). Legacy Memberships shall not be included in the membership count for any affiliated club.

2.05.03 Basic Membership is maintained in the club through which the AANR membership card is issued. Basic Membership is held in one club only.

2.05.04 Direct Membership is maintained directly with the AANR office. It may be obtained from the AANR office. All members of clubs that fail to maintain their AANR affiliation will be direct members. Direct members may hold Student, Young Adult, Premier, Life, or Elite Life Memberships.

2.05.05 The Premier Membership is an enhanced membership intended to offer recognition to those who pay more for membership. Premier Members may remain with the club of their choice or may be direct members.

2.05.06 Young Adult Membership is offered at a 50% discount to individuals who are between the ages of 18 and 28 and who provide evidence of age.

2.05.07 Student Membership is offered at a 50% discount only on individual Basic or Direct Memberships. It is available to full-time students from age 18 to age 25 who offer proof of age and student status. Benefits include all current and initiated benefits of basic membership.

2.05.08 Elite Life Membership is an enhanced membership intended to offer recognition to those who pay more for Life Membership. Benefits include all current and initiated benefits of basic membership, plus the benefits of Premier Membership.

2.06.00 Direct Member Procedures

(Additional information may be found in the *Operations Manual, Office Operations and Membership Handbook*.)

2.06.01 AANR will offer Direct memberships for the following purposes:

1. To accommodate AANR members displaced as a result of a club disbanding or withdrawing from the Association.
2. To accommodate persons who for some reason find it inconvenient or impractical to maintain membership in a local club.
3. To accommodate those persons who obtain voting membership through the AANR office.

2.06.02 AANR shall administer the direct memberships and shall provide records to the appropriate regional offices.

2.06.03 Direct membership fees shall be the established AANR dues plus regional dues, the adjusted dues equalization rate allocated to AANR and a service charge of \$15.00, also allocated to AANR.

2.07.00 Membership Revocation

(Additional information may be found in the *Operations Manual, Office Operations and Membership Handbook*.)

2.07.01 Purpose. To provide:

1. A process by which AANR, its regions, and its clubs can revoke an individual AANR membership. It is not intended to handle grievances or disputes between a club and an individual member.
2. A process by which an individual can appeal the revocation of AANR membership.
3. A method to inform clubs of individuals who have been refused membership in AANR or who have had their memberships revoked or reinstated.

2.07.02 Revoking an Individual Membership.

1. Behaviors or activities that can result in the revocation of an individual membership include, but are not limited to:
 - a. Conviction of a crime which is in violation of the principles and standards of the American Association for Nude Recreation.
 - b. Conviction of a crime which would make the individual's membership a detriment to AANR.

- c. Being refused membership in an AANR club for clearly documented reasons indicating incompatibility with or violation of AANR principles and standards.
 - d. Public behavior at any AANR facility with the intent of arousing the sexual desire of the person or another person. Public behavior at any AANR facility with the intent to sexually exploit nudism intent to sexually exploit nudism.
 - e. Communications by a member that allege or threaten actions of a sexual or violent nature in violation of AANR's principles and standards.
2. Membership or participation in any organization other than AANR by an individual AANR member shall not be automatic grounds for revocation of an individual's AANR membership.

2.07.03 Procedure for Revoking Membership.

- 1. A club or a regional internal administration chair must recommend revocation of a membership to the regional president together with reasons and/or proof or documentation required to substantiate the recommendation.
- 2. The region must:
 - a. Investigate the matter and report the results to the regional board which votes on revocation of the individual's AANR membership. The vote may be taken by interim motion or at an in-person board meeting. Two-thirds (2/3) of those voting shall be required to recommend revocation to AANR.
 - b. Notify all concerned parties.
 - c. Notify the AANR office and supply all available documentation within thirty (30) days of the regional board's decision. If this deadline for documentation is not met, AANR will drop the matter, and no further action will be taken.
- 3. AANR must:
 - a. Present the recommendation for revocation and the documentation to the AANR Legal Committee. The vote of the Legal Committee must be taken within forty-five (45) days of notification, either at an in-person meeting or by an interim motion. Two-thirds (2/3) of those voting shall be required to revoke the AANR membership.
 - b. Notify the individual within ten (10) working days of the decision. If the decision is to revoke the membership, the individual must be given information on his/her right to appeal. (See Section 2.07.04) Such notification must be sent Certified Mail, return receipt requested, to the last address of the individual on the records of the Association.
 - c. Notify all concerned parties.
 - d. If the membership is revoked, place the individual on the Membership Revocation List, and circulate the list to all AANR clubs as soon as possible following a revocation.

2.07.04 Right of Appeal. An individual can appeal:

- 1. To the AANR Legal Committee.
 - a. The individual must provide a written notice stating reasons for the appeal. The notice must be submitted to the AANR office within thirty (30) days of the

receipt of notification, per Section 2.07.03.3.b. The individual need not appear in person to appeal.

- b. If the Legal Committee decides to reinstate the individual's AANR membership, the individual, the regional president, and all other concerned parties shall be so notified. This decision shall be final.
 - c. If the Legal Committee upholds the decision to revoke the individual's AANR membership, the individual, the regional president, and all other concerned parties shall be so notified. At this time the individual may appeal to the AANR Board of Trustees.
2. To the AANR Board of Trustees.
- a. The individual is not required to seek an appeal before the Legal Committee, as described above, to appeal to the Board of Trustees.
 - b. The individual must provide a written notice stating reasons for the appeal. This notice shall be submitted to the AANR office within thirty (30) days of notification, per Section 2.07.03.3.b (if no appeal to the Legal Committee is requested) or within thirty (30) days of the receipt of notification of the results of the appeal, per Section 2.07.04.1.c.
 - c. AANR will distribute the appeal to the Board of Trustees who will vote whether to uphold the initial ruling of the Legal Committee. The individual need not appear in person to appeal. The vote must be taken within forty-five (45) days of the distribution of the appeal, either at an in-person board meeting or by an interim motion presented by the AANR Legal Committee. Two-thirds (2/3) of those voting shall be required to uphold the decision to revoke the AANR membership.
 - d. AANR will notify the individual, the regional president, and all other concerned parties as to the outcome of the appeal. This decision will be final.

2.07.05 Reinstatement of AANR Membership.

1. Individuals whose AANR membership is revoked under 2.07.03 may request to be reinstated after five (5) years have elapsed. A written request for reinstatement shall be made to the regional internal administration chair or the regional president.
2. The request for reinstatement shall be processed in the same manner as that described for Revocation of Membership, as specified in Section 2.07.03.
3. Individuals whose AANR membership is successfully reinstated shall be removed from the Membership Revocation List. AANR shall circulate this list to all AANR clubs as soon as possible following a reinstatement.

SECTION III - GOVERNING BOARD

3.01.00 Governing Board

3.01.01 Officers

Any AANR member in good standing may nominate candidates for the offices of President, Vice President, and Secretary/Treasurer. Any such nominee must meet the qualifications for that office as written in the Bylaws, Officials Qualifications Chart, and must obtain the endorsement of no fewer than ten (10) other AANR members to be placed on the ballot.

3.01.02 Regional Trustees

- a. Any voting member in good standing may run for regional trustee. At the time of nomination, the candidate must meet the qualifications listed in the Bylaws. Nominees must obtain the endorsement of no fewer than ten (10) other AANR members to be placed on the ballot.
- b. One (1) regional trustee will be elected from each region in AANR.
- c. Each member of the region may cast a vote for the regional trustee from that region. This election will be conducted by AANR either by mail or electronic ballot.

3.01.03 Board Meetings

1. Midwinter Board Meeting. Midwinter Board Meeting will commence on a Friday in February. Any club wishing to host the meeting must fill out an Application to Host the Midwinter Meeting (see AANR Official Forms). The completed form is due in the AANR office by July 31 of the previous year and will be considered by the Board of Trustees during the convention.
2. Executive Sessions. When the Board of Trustees meets in executive session under the provisions of AANR Bylaw Article IX, the following procedures shall be in effect:
 - a. Prior to recessing to executive session, the reason for the executive session shall be stated in the motion.
 - b. During the executive session, only matters previously announced may be discussed or acted upon.
 - c. Following executive session, a motion shall be presented for approval ratifying any action taken in the executive session.

3.02.00 Elected Officials' Duties and Responsibilities

3.02.01 President (see Bylaws, Article VII, A - D):

1. All issues affecting the Association received or referred to the AANR President will be acted upon by the President in the following manner:
 - a. Referred to the appropriate committee with instructions on required committee action and report back to the President. Such report, if Board action is required, should be accompanied by a motion from the committee or from a Trustee.
 - b. Club and regional issues that have not received proper regional action will be referred to the region for required procedure and decision.
 - c. If and when required, will countersign checks as provided by Bylaws. This may be required when the Executive Director or the Secretary/Treasurer is incapacitated or unavailable.
2. In addition, the President:
 - a. Shall have no vote except when his/her vote would affect the results.
 - b. May, as appropriate, appoint a parliamentarian to assist with all interpretations of parliamentary rules, processes and debate and the proper presentation of motions.
 - c. Shall approve for distribution all interim motions in accordance with Section 3.03.00.
 - d. Shall receive and report results of interim motions.
 - e. Shall prepare directives to all Officers and Trustees in accordance with referral or assignment actions of Board of Trustees.
 - f. Shall sign all official documents with Executive Director or Secretary/Treasurer. May co-sign all checks over \$10,000.
 - g. Shall issue an order of business. The order shall be printed in the convention program and shall contain a provision for approximate times of all business to come before the annual membership meeting or the meeting of the Board of Trustees.
 - h. Shall furnish a breakdown of the President's expense for the financial audit report.

3.02.02 Vice President (See Bylaws, Article VII, A - D):

Shall serve as President if the President is absent or unable to serve and shall perform such duties as may be assigned by the President.

3.02.03 Secretary/Treasurer (See Bylaws, Article VII, A-D):

1. Shall call the attendance roll at all meetings.
2. Shall assist the President at all meetings.
3. Shall sign Association checks as provided by Bylaws and may co-sign checks over \$10,000 or as directed by the Board of Trustees.
4. Shall attend all annual membership meetings and Board of Trustees meetings and shall:
 - a. Record and transcribe all minutes for distribution, no later than thirty (30) days after close of each meeting. The minutes of the annual membership meeting will include the list of awards and winners. (Refer to the *Operations Manual, Convention/Sports/Honors/Awards Handbook*.)
 - b. Obtain written motions from makers.

- c. Prepare ballots for secret ballots at meetings.
- d. Obtain copy of all reports to be offered to all recipients of minutes

3.02.04 Board of Trustees (See Bylaws, Article IX, C):

1. Trustees will be responsible for maintaining the Brand Statement of AANR as “The Credible Voice of Reason in Nude Recreation.”
2. In addition to the meetings required in the Bylaws, the Board of Trustees shall hold in-person meetings as deemed necessary by the board. Business should be conducted by teleconference or electronic means whenever possible. All AANR members must be notified of the scheduling and location of any in-person meeting no less than forty-five (45) days in advance.
3. Trustees will receive, review, and take appropriate action on all reports. In the interim between Board meetings, Association issues will be handled in accordance with the interim motion procedures as specified in Section 3.03.00.
4. Policy:
 - a. Changes in the salary of the Executive Director shall be made only at an executive session of an in-person meeting of the Board of Trustees.
 - b. The Board of Trustees shall have the authority to act on the Association's behalf relative to affiliation with the INF.
 - c. The vote of Trustees and alternates on any matter before an in-person meeting shall be recorded in the minutes. Decisions made by interim motion will be recorded in the minutes of the next in-person meeting.
 - d. All proposals requiring expenditure of Association funds shall be accompanied by a cost analysis prepared by the maker prior to consideration.
 - e. The Trustees shall be responsible for the approval of the appointment of the AANR Executive Director and the AANR Legal Counsel.
 - f. Any campaigns for donations under the auspices of AANR, but not directly benefiting AANR, must be approved by the Board of Trustees prior to implementation.
 - g. Candidates for AANR office shall be named in full and express a willingness to use their names in full for public purposes.

3.02.05 Travel and Expenses

1. AANR shall reimburse each elected Officer, Trustee and Legal Counsel travel expenses for attendance at the annual membership meeting or meetings of the Board of Trustees. The reimbursement will be the lesser amount of one of the following:
 - a. Round trip lowest reasonable airfare booked in advance, plus rental car charges not to exceed \$125 per vehicle, plus airport parking or transportation to the airport per transport of up to \$40.
 - b. Mileage paid per mile at the current rate established by the IRS for driving a personal vehicle for business use. Some form of verification of the mileage must accompany the reimbursement request.
2. Individual requests that are exceptions to the above paragraphs (1) through (3) must be authorized by the AANR President on a case-by-case basis.
3. The Association will reimburse its Officers, Trustees, and Committee Chairs

- documented expenses for postage, telephone, photocopies, supplies and other items reasonably necessary for the discharge of their duties.
4. During the Convention period, the ground fees of past AANR Presidents will be paid by AANR.
 5. AANR shall pay the cost of lodging, not to exceed the negotiated and agreed upon amount or \$120 per night (whichever is less), for Trustees and Officers for all meetings of the Board of Trustees and for up to three (3) nights of the convention period.
 6. If an officer or trustee chooses to upgrade their accommodations beyond this amount or for additional nights, they will be responsible for the additional cost.
 7. All AANR officers, trustees, and appointed officials required to be at AANR meetings shall be reimbursed up to \$35.00 per day for meals purchased at the Host Club during Annual Meetings or Interim Board Meetings. Verifiable receipts from the Host Club must be presented for reimbursement.
 8. Reimbursement requests must be received by the AANR office no later than 30 days after the meeting or event occurs or by the end of the calendar year, whichever comes first.
 9. Reimbursement requests must be accompanied by receipts and documentation of comparisons.
 10. Reimbursement requests outside of this timeframe or without receipts supporting the costs incurred will not be paid.

3.03.00 Interim Procedures for the Board

- 3.03.01 All participants in interim procedures for the board must be ensured of equal voice and vote when not face-to-face. Therefore, all interim procedures, whether involving the entire board, a portion of the board, or a committee separate from the board, must follow certain guidelines.
1. The originator of any action shall ensure that everyone on the distribution list is actually receiving messages by requesting that each person acknowledge receipt of messages.
 2. Any official action to be taken shall be in the form of a motion to the entire board. To pass, any motion requires a quorum of responders with a majority of those voting in the affirmative.
 3. Motions to be decided by interim voting may be initiated by any Trustee or by the President. They require no second (except for appeal or to bring out of committee), but must carry a fiscal impact. If not the President, the originator of a motion shall send it electronically to the President who will choose an option outlined in Section 3.03.03.
 4. If the interim motion is to be considered by e-mail, the comment period will be set by the President, but shall not exceed seven (7) days. All comments shall be electronically sent to all recipients of the original motion. The voting period will also be set by the President, but shall not exceed three (3) days. No votes will be accepted prior to the end of the comment period. An Executive Session may not be conducted by e-mail due to its sensitive and confidential nature.
 5. If the interim motion is to be considered by teleconference or videoconference,

the comment period shall be the duration of the conference. The voting period will be set by the President, but shall not exceed three (3) days. If the motion is considered in an Executive Session, the vote may be taken either orally, via an internet survey or both.

6. Minutes shall be taken during an official interim board meeting. These minutes shall be distributed in the same manner as minutes of an in-person meeting. All interim motions otherwise considered by the board shall be recorded in the minutes of the next in-person meeting of the board, including who voted, how each voted and the disposition of the motion. If an interim motion is considered during an Executive Session, the intent and disposition must be so recorded.

3.03.02 Motions Permitted and Not Permitted:

Class of Motion	Motion Permitted	Motion Not Permitted
Main Motions	General main motion (including motion to bring out of committee)	Reconsider, rescind, resume consideration, create orders.
Subsidiary Motions	Postpone definitely, refer to committee	Lay on table, vote immediately, limit debate, amend, postpone immediately.
Privileged Motion	Point of Order (for teleconference or videoconference only)	Point of Order (for e-mail only)
Incidental Motions	Appeal the Ruling of the Chair	Parliamentary inquiry, withdraw a motion, suspend rules, object to consideration, division of a question, division of assembly.

3.03.03 Options of the President. The President shall have five (5) days from the receipt of the motion to take one of the following actions:

1. Approve the motion as submitted and immediately send it electronically to the AANR Office, the Executive Director, the Officers and the Trustees. At his/her discretion, he/she may include Committee Chairs, regional President(s), Legal Counsel and others. An accompanying memo will give the details regarding the comment period and the voting period.
2. Refer to maker of motion on the grounds of inadequate or conflicting wording or other "out of order" deficiencies in the motion, along with the reason for referral.

3. Refer to committee, with reasons for referral sent to the maker.
- 3.03.04** Approved Motion.
1. The President may cast his/her vote only when his/her vote would affect the results.
 2. The Secretary will tabulate all votes received, showing how each Trustee voted, and will inform the President of the results.
 3. At the conclusion of the voting period, the President will immediately rule on the disposition of the motion and send his/her ruling to all who were involved with the interim procedure.
- 3.03.05** Motions Referred to Maker by President.
1. Upon receiving the President's reasons for referral, the maker of the motion may:
 - a. Take no further action, in which case no motion will be issued.
 - b. Send a revised motion, which will be treated as a new motion.
 - c. Forward the motion, along with the decision of the chair and an appeal, to the Trustees. This appeal must carry a second.
 2. Immediately upon receiving a seconded appeal, the President shall send a motion on the question, "Shall the ruling of the President be sustained?" An accompanying memo shall give details on the comment and voting period. If the results of the vote on the appeal show that the ruling has not been sustained, the original motion shall be sent (see Section 3.03.03) without further delay.
- 3.03.06** Motions Referred to Committee by President.
1. Upon receiving the President's reasons for referring the motion to committee, the maker of the motion may:
 - a. Take no further action, in which case no motion will be sent until the matter is reported out of the committee to which referred.
 - b. Send the motion, along with the motion to bring out of committee, to the Trustees. This motion to bring out of committee must carry a second.
 2. Immediately upon receiving a motion to bring out of committee, the President shall send a motion on the question, "Shall the attached motion be brought out of committee for immediate vote?" An accompanying memo shall give the details on the comment voting period. If the tabulated results of the vote to bring out of committee are favorable, the original motion shall be sent (see Section 3.03.03) without further delay.
- 3.03.07** Material Accompanying Motion.
1. A motion made by a committee chair on a matter recommended for adoption by committee shall be accompanied by the report of the committee and such additional data from the committee files as the chair considers advisable to assist the deliberations of the Trustees.
 2. The maker of any other motion shall include the reasons for the motion.
 3. Presidential comments on the motion will be permitted, but shall be confined to an objective statement of the parliamentary or procedural rules and/or the effect of the passage of the motion.

3.04.00 Committees

(Additional information may be found in the *Operations Manual, Committee Handbook*.)

3.04.01 Responsibilities of the Committee Chairs.

1. The chair of a committee shall appoint chairs of subcommittees at his/her discretion.
2. Each chair of a subcommittee shall appoint subcommittee members at his/her discretion, but such appointees shall not thereby become members of the basic committee.
3. It is the duty of all committee chairs to receive the work for their committee and to refer same to the subcommittee chair. The chair of the subcommittee reports back to the committee chair, who then makes his/her report and recommendations to the AANR President. If board action is required, a motion by the committee or by an AANR Trustee should accompany the report. If a Bylaw amendment is required, a proposed amendment would be sent to the Legislation Chair.
4. The following committee chairs shall be requested to submit the committee's goals, objectives and action plans for review with the budget requests: Public Relations, Membership Marketing, Convention and Facilities, AANR Youth, Government Affairs, Strategic Planning, and Research and Education.
5. Each committee chair shall make an annual report to the annual membership meeting on the matters assigned to that committee by the Bylaws, by the Board of Trustees, or by the President. Each committee shall make interim reports as requested by the Board of Trustees or the President. If applicable, these reports will include actions taken, successes achieved, and issues still pending regarding the committee's goals, objectives and action plans that were submitted with the budget requests.
6. The AANR office will assist in developing and maintaining the Committee Handbook that will define committee responsibilities and operational procedures. The applicable portion of this handbook will be made available to new committee chairs immediately upon their appointment. (Refer to the Operations Manual, Committee Handbook.)

3.04.02 Matters Referred to Committee.

1. Matters requiring action by the Board of Trustees, and which have been referred to committee, shall not be acted upon until such time as they have been cleared by the committee and reported back to the Board of Trustees in such manner as is provided in the rules and order of business of the Board of Trustees.
2. Matters referred to committee and not returned at the time specified by the adopted rules and order of business may be brought out of committee by a two-thirds (2/3) affirmative vote of the Trustees voting.

3.04.03 Reimbursement for Committee Chairs.

Committee chairs may be reimbursed, in the same manner as the Board of Trustees, if requested by the President or Board of Trustees to attend meetings of the Board of Trustees and/or annual membership meeting. (See Section 3.02.05)

3.04.04 Committees.

For all Committees, refer to the *Operations Manual, Committee Handbook* for details. All pertinent details, including dates, are listed here in the Governance Manual and are to be considered binding.

1. The Internal Administration Committee shall be responsible for the following and related aspects of the Association: Charters, contracts, complaints, grievances, disciplinary investigations, and some regional concerns as related to AANR.
2. The Public Relations Committee shall be responsible for the following and related aspects of the Association: Publicity, publications, international cooperation, speakers' bureau, and all media for internal and external education.
3. The Membership Marketing Committee shall be responsible for the following and related aspects of the Association: Membership recruitment and retention, marketing plans for growth in membership and the subcommittees WINR (Women in Nude Recreation) and Singles.
4. The Convention and Facilities Committee, and Sports and Awards Committee: The duties and responsibilities are as outlined in Operations Manual, Committee Handbook
5. The Legislation Committee shall be responsible for the following and related aspects of the Association: Principles and standards, Bylaws, policies and procedures.
 - a. All proposed Bylaw amendments shall be in the hands of the Executive Director not later than September 30¹. A statement of fiscal impact shall accompany any proposal for a Bylaw amendment.
 - b. All proposals so submitted shall be presented no later than October 15¹ to the Legislation Chair, the Legal Counsel, and the President (who may assign other committee chair(s) related to the proposal). These people, along with the Executive Director, will review the proposals and determine if any of them are harmful or frivolous.
 - c. All such reviews will be returned to the President no later than October 31¹. No later than November 5¹, the President will make the decision as to whether each proposal may advance or whether it will be ruled out-of-order as harmful or frivolous and will immediately forward each proposal with his decision(s) to the Board of Trustees.
 - d. No later than November 10¹, the maker will be asked to write a "pro" statement no longer than 150 words. The President will seek someone to write a "con" statement no longer than 150 words.
 - e. No later than November 20¹, the authors of the pro and con statements will forward their respective statements to the Legislation Chair (copy to the Executive Director) for inclusion in the voters' pamphlet. These statements will be modified only by the author(s) in concurrence with the Legislation Chair.
 - f. No later than November 30¹, the Trustees will ratify, by a two-thirds (2/3) vote, the decision(s) of the President or will deny ratification on a proposal-by-proposal basis. On any proposal where the Trustees and the President disagree, a compromise/solution to the differences will be sought.
 - g. Immediately following the above ratification, the approved proposals will be sent to the Legislation Chair to be rewritten as Legislation Propositions and circulated to the Legislation Committee. The President will notify the maker of any proposal ruled out-of-order, along with an explanation as to why it was so ruled, a statement as to the ratification by the Board of Trustees and the

maker's right to appeal.

- h. No later than December 10¹, all Legislative Propositions, including any Trustees' position statement and both the pro and con statements from members, will be finalized. They will be circulated to the Board of Trustees and to the authors of the pro and con statements for information only.
- i. No later than December 20¹, the finalized package will be submitted to the publications department for inclusion in *The Bulletin* and on the website.
- j. The Legislative Propositions package will be printed in the February² issue of *The Bulletin* and will be placed on the AANR website. A bulletin board (or comparable) will be established on the website for deliberations regarding these Legislative Propositions.
- k. In December¹ and January², the maker of any proposal ruled out of order will have the opportunity to negotiate with the President, Legislation Chair, Executive Director and any other committee chair(s) who reviewed his proposal in an attempt to fit his concept with the rules and standards of AANR. If such a compromise cannot be reached, the maker may prepare a statement of appeal to the Board of Trustees to reconsider its ruling.
- l. At the Midwinter meeting², the maker of the proposal ruled out-of-order may present his case. A vote of the board will be taken as to whether to reverse its initial ruling. It will require two-thirds (2/3) of those voting in favor of reversal to change the ruling. If the appeal is successful and the ruling is reversed, a Trustees' position statement and both a pro and a con statement (meeting the 150 words limit) may be written.
- m. Following the Midwinter board meeting², any proposal for which the appeal was successful, (i.e., it is no longer out-of-order), will be sent to the Legislation Committee for inclusion on the website with the remaining Legislative Propositions package, but will not have the opportunity to be published in *The Bulletin*.
- n. No later than March 20², the entire Legislative Propositions package will be finalized and prepared for inclusion in the voters' pamphlet and on the ballots.
- o. No later than April 10², the voter's pamphlet will be ready for printing in the May² issue of *The Bulletin*.
- p. The balloting period shall begin when the voters receive balloting information from the independent voting firm. New members will receive this information if their membership transmittals are received in the AANR office by March 15². Electronic balloting shall be closed on June 20².
- q. Final tabulation of ballots and notification of winners shall be completed no later than July 1².
- r. Notwithstanding these guidelines, emergency amendments to the Bylaws may be proposed as outlined in Bylaws Article X.E.3.
- s. The Executive Director and/or the Legislation Chair may change the wording, numbering and/or punctuation in any of the documents and amendments thereto for the purpose of clarification and/or editing, but not for the purpose of changing the meaning, purpose or intent of ruling documents.

¹This date refers to odd years only ²This date refers to even years only.

6. The Youth Committee shall be responsible for the following and related aspects of the Association: The operation of an Association program for children (under 18) of Association members and youth (25 and under) who hold AANR membership themselves, the supervision of programs and special events for youth during the AANR Convention, youth activities, newsletter(s), and assistance in planning youth camps.
7. The Finance Committee shall be responsible for the following and related aspects of the Association: General and special funds, ways and means, budget, appeals for funds, legacies, internal audit, and accounting records. This committee shall consist of the President, the Executive Director, the Secretary/Treasurer, the chair of the Finance Committee, and the chair of the Planning Committee.
 - a. The fiscal year shall correspond with the calendar year.
 - b. The Finance Committee will submit the draft budget to the Trustees no later than thirty (30) days prior to the board meeting in which the budget is addressed.
 - c. The end-of-year Income & Expense statement shall be put on the AANR website by June 1st of each year. A financial report for each fiscal year shall be published in *The Bulletin* as soon as practicable after the close of the year.
 - d. It is the goal of AANR to maintain cash reserves of \$350,000.00.
 - e. Investment Income Subcommittee. This committee shall consist of the President, Secretary/ Treasurer, Executive Director, and Finance Chair. If the Finance Chair is not a Trustee, a Trustee shall be appointed to the committee by the President. This committee is to determine investment vehicles for Association funds taking into consideration safety, return and liquidity. (See Section 7.01.00 for procedures regarding restricted funds.)
8. The Legal Committee shall be responsible for the following and related aspects of the Association: Receive and act on requests for assistance, evaluate government legislation, advise the Board of Trustees on legislative and legal issues, coordinate with other recognized nudist organizations, and chair a mediation service. This committee shall consist of the President, acting as chair, the Vice-President, the Legal Counsel, the Executive Director and the chairs of the Internal Administration and Government Affairs committees.
9. The Nominating Committee shall consist of the Presidents of the regions or their appointed representatives. The AANR President shall appoint the committee chair from the members of the committee.
10. Hall of Fame Committee: The singular and exclusive responsibility of this committee is to evaluate nominations for the AANR Hall of Fame Award. Since this award is the most prestigious award AANR bestows, this committee shall approach their task with the utmost unbiased concern for the honesty and integrity involved in their judgment. The Hall of Fame Award is to be given only for services to family social nudism that are of considerable magnitude and truly of national importance. This committee has full authority in all decisions pertaining to this award.
 - a. The committee shall consist of one (1) member from each region, appointed by the regional president.
 - b. Each committee member must have served in at least one (1) successfully completed elected office during the previous five (5) years.

- c. The current committee chair must have a completed and signed certification form from each committee member. (See Official AANR Forms) The committee chair will be rotated per the following sequence:

AANR West 2025	AANR East 2026	AANR NW 2027
AANR SW 2028	AANR Florida 2029	
AANR Western Canada 2030	AANR MW 2031	
 - d. Nominations may be for individuals only and must be on the proper form. (See Official AANR Forms) Nominations must be sent to the Hall of Fame chair by May 1st, with a file copy to the Executive Director.
 - e. Both the Hall of Fame Chair and the Executive Director shall acknowledge to the nominator the receipt of the nomination. If any procedural problems are perceived, these shall be noted in the acknowledgement.
 - f. A nominee must have a vote average of seven (7) [out of ten (10) possible from each member of the committee] to be eligible for the award.
 - g. An award shall not be mandatory in any given year. No more than two (2) awards shall be made in any one (1) year.
 - h. Committee members must not be nominated for the award, have a family member so nominated or have submitted such a nomination.
 - i. Nominations will remain in consideration for a period of five (5) years.
 - j. The recipient and spouse will be awarded an Honorary Life Membership. If the recipient and spouse are Life Members, they shall be upgraded to Elite Life.
11. The Government Affairs Committee shall be responsible for the following and related aspects of the Association: Monitoring state and local legislation, working to prevent passage of restrictive laws, and encouraging governing bodies to adopt liberal rules concerning clothing optional recreation.
 12. The Research and Education Committee shall be responsible for the following and related aspects of the Association: Research and advice to committees, development of research proposals, collection of bibliographical information, and encouragement of research programs. The President or his/her designee shall act as chair.
 13. The Planning Committee shall be responsible for the following and related aspects of the Association:
 - a. Development and maintenance of the Strategic Plan which shall include:
 - Statements of Mission, Principles, Values and Vision;
 - Strengths, Weaknesses, Opportunities and Threats (SWOTs);
 - Strategic Objectives and Committee Strategies.
 - b. Development and maintenance of the Program Plan which shall include for each program proposed to accomplish the strategic objectives:
 - Purpose
 - Scope
 - Schedule
 - Measurement of effectiveness (including revenue projections where possible)

- Status
- c. Review of progress of approved schedules and measurements.
14. The Glen Miller Fund Committee shall be responsible for the following and related aspects of the Association:
- a. Awarding interest-free loans not to exceed \$10,000 each to clubs maintaining 100% of their members with AANR for no less than three (3) years prior to applying for the loan and that agree to continue to do so for the duration of the loan. Clubs meeting these criteria will not be eligible to apply for another loan until the loan is paid in full.
 - b. Awarding interest-free loans not to exceed \$5,000 each to clubs maintaining less than 100% of their members with AANR. Those clubs must have held an AANR affiliation for no less than three (3) years prior to applying for the loan and must agree to continue to do so for the duration of the loan. If, during the period of said loan, such clubs subsequently meet the 3-year/100% criteria, they will be eligible to apply for an additional \$5,000 loan at that time. These clubs will not be eligible to apply for another loan until their loan(s) is/are paid in full.
 - c. Subject to the provisions of Paragraph d below, the number of loans made shall be limited such that the total outstanding loan balance does not exceed the accumulated investment earnings from the Glen Miller Fund.
 - d. If the available investment earnings are insufficient to award a loan, the loan may be made from the principal if the following criteria are met.
 - The amount of all loans from the principal will not exceed the total amount of repayments of existing loans expected during the next calendar year.
 - The principal account will be replenished in full by these repayments before any repayment is credited to the investment earnings account.
 - The principal will not be depleted below \$65,000.
 - e. An official application (see Official AANR Forms) may be made at any time.
 - f. Repayment for capital improvement loans will be structured at a payback of twenty percent (20%) of the loan a year until paid in full. Repayment for non-capital improvement loans must be made within twelve (12) months.
15. The Executive Director Evaluation Committee shall be responsible for the following and related aspects of the Association:
- a. The Executive Director's annual performance evaluation.
 - b. Addressing Human Resources issues, as necessary.

SECTION IV - OFFICE STAFF

4.01.00 Executive Director

(Additional information may be found in the *Operations Manual, Office Operations and Membership Handbook*.)

1. Shall be the steward of the AANR Brand.
2. Shall conduct the business affairs and other activities of the Association in accordance with the Bylaws, policies and procedures and under the direction of the President unless otherwise designated by the Board of Trustees.
3. Shall attend, without vote, all annual membership meetings and Board of Trustees meetings.
4. Shall be in full charge of all operations of the AANR office and of all staff.
5. Shall receive and pay all Association accounts payable and sign all checks up to and including \$10,000, may co-sign checks in excess of \$10,000 with President, or Secretary/Treasurer. The Executive Director may sign his/her own payroll check to receive his/her salary in the amount authorized up to \$3,000.
6. Shall receive and deposit all association monies in accounts as approved by the Board of Trustees.
 - a. All bank and investment accounts shall have four (4) signatories - Executive Director, President, Secretary/Treasurer and Director of Finance.
 - b. Two (2) signatories, one of whom shall be an elected officer, shall be required for any fund transfers above \$10,000.
7. Shall administer any regional treasury fund, at the discretion of that region, for disbursement of funds according to the ruling documents of the region.

4.02.00 The Bulletin Editor

(Additional information may be found in the *Operations Manual, Office Operations and Membership Handbook*.)

Shall use last names and shall prohibit the use of last initials in *The Bulletin* with the exception of minors, whose full names shall not be published without written consent of a parent or guardian.

4.03.00 Legal Counsel

1. Shall be recommended by the Legal Committee.
2. Shall serve on the Legal Committee.
3. Shall chair mediation service.

SECTION V - REGIONAL DIVISIONS

5.01.00 Regional Divisions

5.01.01 New regions shall be formed in the following manner:

1. Six (6) or more clubs with a minimum total of 300 AANR basic members in any state or province, adjoining states and/or provinces, or natural geographically divided areas of, or with, such states and/or provinces and contiguous to one another shall petition AANR and the affected region(s), submitting proposed boundaries and all pertinent material such as Constitution and Bylaws to both AANR and the regions affected. On receipt of said petition signed by representatives of the clubs involved, the affected regional president(s) shall submit the petition and accompanying papers to the affected regional board(s) of directors as soon as possible under regional bylaws for their discussion and vote.
2. The results of the voting by the affected region(s) shall be reported to all parties concerned and to the next regional assembly/assemblies for approval or rejection by said body/bodies.
3. In the event of failure to reach an agreement with the affected region(s) for formation of a new region and boundary lines, and after notification of the regional board(s) of directors' and regional assembly/assemblies' action, the AANR Executive Director, together with the Trustee(s) from the affected region(s), shall review the situation and establish boundary lines for the new region subject to approval of the AANR Board of Trustees.
4. Upon approval by the affected region(s) of the formation of a new region, if prior to the AANR Convention, a special organizational meeting of the proposed region shall be called to elect officers and the governing body, and to adopt a Constitution and Bylaws, and this information shall be presented to the Board of Trustees. Should approval of a new region result from actions of the Executive Director and Trustees, and, having been approved by the Board of Trustees, the organizational meeting shall be held as soon as possible following the AANR Convention which approves the formation of the new region.
5. Following approval of the formation of a new region and the organizational meeting, the region shall assume its place as a region of AANR, subject to all the conditions in the AANR Bylaws, with representation by a member trustee following the next election. It shall be entitled to all other benefits.
6. A committee consisting of the AANR President, Executive Director and Secretary/Treasurer shall supervise and lend aid and facilities in establishing a new region until such region is able to handle its own business.
7. The Bylaws of the new region shall conform to and be in accordance with the AANR Bylaws, and all provisions of the AANR Bylaws regarding regions shall apply.
8. On approval of the formation of a new region by the regional body or the AANR Board of Trustees, it shall automatically constitute a revision of the AANR Bylaws, Article VI A.1.

5.01.02 Regions shall be expelled in the following manner:

1. The Board of Trustees shall consider all charges to the effect that a region is

failing to properly carry out its duties and responsibilities. The Board of Trustees shall conduct an investigation of such charges and shall report the results of such investigation to the regions involved, together with a recommendation with regard to the expulsion of the region, and appropriate Bylaw amendments.

2. If the members, by two-thirds (2/3) of the votes cast, affirm the expulsion, the chair of the Internal Administration Committee shall appoint a subcommittee to encourage the formation of a new region in accordance with the foregoing section.

5.01.03 Regions may be dissolved by one of the following procedures:

1. Upon a two-thirds (2/3) affirmative vote of its regional assembly, a region may notify the AANR President of its intention to dissolve. On receipt of such notice, the President shall appoint a special committee to investigate the matter, negotiate recommended adjustments in the boundaries of contiguous regions or devise such other solution as it considers to be in the best interests of all parties. Upon a two-thirds (2/3) affirmative vote of the AANR Board of Trustees, the dissolution shall be considered final.
2. A region may be dissolved by a two-thirds (2/3) vote of the AANR Board of Trustees whenever the number of charter clubs and/or basic members in the region falls below the minimums required for regional formation.

SECTION VI - CLUBS

6.01.00 Formation of New Clubs – Charters, Contracts

(Additional information may be found in the *Operations Manual, Office Operations and Membership Handbook*.)

6.01.01 Application for AANR Provisional Status (see Official AANR Forms).

1. The purpose of this status, when granted by AANR, is to allow the group or leader to establish an ongoing organization, to demonstrate responsibility and adherence to AANR principles, standards and purposes, and to recruit new members, so that the required qualifications for full AANR charter club status may be met.
2. Upon receiving an application from a prospective leader and a \$100 non-refundable application and processing fee, AANR will send the appropriate regional president all pertinent information on the club. The regional president will send his/her approval or rejection to the AANR office along with the original copies of the completed Provisional Group Application Form and, if a landed club, a Minimum Standards Verification Form. (See Official AANR Forms)
3. The Executive Director will evaluate whether the proposed name meets AANR standards. If approved, AANR will issue an identifying number to the applicant with appropriate notification to all parties concerned. If the name is not approved, the Executive Director will notify the applicant and will negotiate a name agreeable to both.
4. Ninety (90) days from issuance of provisional group status, if the club has met the requirements of twenty-five (25) adult members for landed clubs or fifteen (15) adult members for non-landed clubs, the AANR office will send a Charter Application and a club contract.
5. A charter may be granted by the AANR Executive Director provided that the application meets requirements that have been established by the Board of Trustees and that no exception is on file from a region or a charter club. If an exception is filed, approval of the charter application shall require a two-thirds (2/3) affirmative vote of all members of the Board of Trustees.
6. A photocopy of the Charter Club Application (see Official AANR Forms), a properly completed Charter Club Investigation Form (see Official AANR Forms), a list of club officers, and a properly completed Minimum Standards Verification Form (see Official AANR Forms) must accompany any motion for charter that needs to be circulated to the Trustees.
7. As soon as a provisional group has been granted a charter and has executed a club contract, it may carry its own votes at the regional conventions (if applicable) according to the official membership count at the time of its charter.
8. After two (2) full years of provisional group status there will be a yearly charge of \$100.00 for a landed club or a fee of \$50.00 for a non-landed club until they are able to register twenty-five (25) adult basic members for a landed club or fifteen (15) adult basic members for non-landed clubs. Upon reaching their membership minimums, the fee will no longer be charged.
9. AANR, upon receipt of a properly executed club contract, will:
 - a. Send charter and copies of application and executed contract to newly

chartered club.

- b. Send copy of letter and application to regional office.
- c. Remove from numbered listing in the AANR Official Directory and list under charter clubs.

6.01.02 Retaining an AANR Charter. To retain an AANR charter, the holder thereof may not change, without approval of the Executive Director:

1. Controlling ownership or contract status between non-landed and landed (herein referred to as reorganization).
2. Name.
3. The location of its grounds, if a landed club, or relocation to another region if landed or non-landed club.

6.01.03 Reorganization. Clubs seeking to reorganize, change name, or change location, shall so notify the executive office. The appropriate form in the Official AANR Forms shall be completed and submitted to the Executive Director for approval. If the reorganization involves a change from non-landed to landed, a change in ownership or any change in location, a Minimum Standards Verification (see Official AANR Forms) must be completed during an in-person visit by the regional president or his/her designee.

6.01.04 Minimum Standards for AANR Landed Clubs. AANR landed clubs shall meet the following minimum standards in order to obtain and retain a charter or contract:

1. Manager or representative on club grounds when facilities are in use by guests.
2. Management who extends a friendly welcome to the visiting nudists.
3. Nude areas adequately screened from public view.
4. Entrance road stabilized.
5. Valid licenses and permits displayed appropriately, as required by law.
6. Cleared sunning area and some shaded area.
7. At least one source of drinkable water (portable containers acceptable).
8. Buildings and recreation areas clean and free of refuse with storage areas and unused equipment screened from view.
9. Well-maintained and clean bathroom facilities to comply with local health requirements.
10. Adequate, well-maintained and clean shower facilities, including at least one hot shower.
11. If swimming facilities are available, pool or lake shall be clean and well maintained.
12. If rental units are available, linens shall be furnished.
13. If spa available, it shall be clean and well maintained.

6.01.05 Clubs which have voluntarily relinquished their charter may reinstate but must comply with a ninety (90)-day provisional period. (See Section 6.01.01.4) The Executive Director may require additional application paperwork.

6.01.06 Contracts

1. A Club Contract is available to AANR chartered clubs only. In return for benefits offered by AANR, the club agrees to fully support AANR through internal and external public relations, to promote AANR membership to all club members, to abide by Association ruling documents, and to offer to all

visiting AANR voting members a minimum discount of twenty percent (20%) off daily ground fees.

- a. The Club Contract shall run from January 1st through December 31st, and automatically renew subject to the following:
 - The club may terminate upon thirty (30) days written notice.
 - Clubs chartered during the year will have benefits of contract from the date the charter is granted by the Executive Director.
 - b. Changes in the contract may be made as follows:
 - AANR will publish and distribute to all clubs the proposed changes for the following year no later than June 30th.
 - Any objections or alternatives will be considered at the trustee meeting during the convention.
 - Changes in contract approved by the Trustees will be distributed to all clubs no later than October 1st.
 - Changes so made will be effective for the new contract year unless club gives a thirty (30)-days written notice of termination, where upon the contract will terminate at end of the then-current year.
 - c. Clubs which enroll all of their members into AANR basic membership will be eligible for additional benefits as a 100% Club. These benefits are offered at the discretion of the executive office and/or its Officers and Trustees.
2. Participating Business/Service Contract. Available to any organization engaged in the operation of a service, accommodation or facility that is available for the use and enjoyment of nudists and has never been nor is presently affiliated with AANR. In return for a level of benefits, a non-voting participating business/service organization agrees to pay a non-refundable processing fee, followed by an annual maintenance fee (both amounts to be determined by the Executive Director), operate within the principles and standards of AANR, maintain an atmosphere of the service or the facility that shall be non-sexual and non-exploitative of nudism, and shall make available AANR membership applications to guests and employees. This contract will be automatically renewed upon payment of the annual maintenance fee.
3. The Gold Seal is an award for AANR clubs that abide by the principles and standards of AANR and meet the following criteria
- a. Clearly display on the club website or in written materials the club's policies and procedures regarding background checks.
 - b. Outline supervision protocols for minors (if the club allows minors).
 - c. Promote and enforce moderate alcohol consumption policies.
 - d. Allow photography only with written consent from every individual appearing in the image (if photography is permitted by the club).
 - e. Prohibit any overt sexual activity on club premises.
 - f. Specifies consequences for violating club or AANR rules, including possible expulsion from the club and revocation of membership.
 - g. Promotes and increases AANR membership

6.01.07 Clubs that presently operate nudist groups but are not affiliated with AANR may apply for a charter to operate within the Association in accordance with the AANR guidelines

6.01.08 Business or service organizations that are without AANR affiliation may apply for a Participating Business/Service Contract. (See Official AANR Forms) To apply for a Participating Business/Service Contract the organization shall provide the information requested on the Participating Business/Service Application Form. (See Official AANR Forms) The Executive Director shall review all applications prior to the execution of the initial Participating Business/Service Contract. (See Official AANR Forms) In the case of refusal of the contract application, all monies received will be refunded with the exception of the non-refundable processing fee.

6.02.00 Certifying Officers.

(Additional information may be found in the Operations Manual, Office Operations and Membership Handbook or in the Certifying Officers' Guide)

Each AANR charter club and provisional group shall have a certifying officer who is an AANR member in good standing and will serve as liaison with AANR and the regional division and who shall be responsible to the basic members for transmittal of membership dues and such other duties as may be assigned. If the current certifying officer is absent or unable to perform his/her duties, the club owner or authorized official may act as certifying officer

6.03.00 Termination of Charters

(Additional information may be found in the *Operations Manual, Office Operations and Membership Handbook*.)

- 6.03.01 Reports concerning revocation of charters will be circulated in writing to the Trustees.
- 6.03.02 A charter may be temporarily suspended by the President if charges are filed by the pertinent region or if the suspension is approved by the Board of Trustees, such suspension to be effective until lifted by the Board of Trustees. During the period of suspension, AANR shall not be required to provide any goods or services otherwise required under the club contract then in effect.
- 6.03.03 A charter may be revoked by a two-thirds (2/3) affirmative vote of the Board of Trustees at in-person meetings only, provided that an ample opportunity, including sixty (60) days' notice, has been provided the charter group to answer charges.
- 6.03.04 The following shall be considered sufficient grounds for charter revocation:
 - 1. Failure to maintain basic membership numbers (10 for clubs chartered prior to 1986, 15 for non-landed clubs chartered after 1985 and 25 for landed clubs chartered after 1985);
 - 2. Failure to maintain minimum facilities;
 - 3. Misrepresentation by a club of its facilities, amenities, or its status or affiliation with AANR;
 - 4. Violations of principles and standards of AANR;
 - 5. Delinquency of at least sixty (60) days in payment of any funds due AANR.
- 6.03.05 A charter may be terminated by the President upon the request of affected club officers. At such time as a charter is revoked or terminated, all basic members of the club shall be transferred to direct membership.
- 6.03.06 The Trustees and regional presidents shall be notified of any action.

SECTION VII - SPECIAL OR RESTRICTED FUNDS

7.01.00 Special or Restricted Funds

- 7.01.01** The Board of Trustees may establish Special or Restricted Funds.
- 7.01.02** The legislation which establishes each such fund shall specify:
 - 1. The name of the fund;
 - 2. The source(s) of income to the fund;
 - 3. The purpose(s) of the fund;
 - 4. Limitations or restrictions on the uses of the fund, and
 - 5. The name of the AANR committee which shall have oversight and review responsibility for the fund.

7.01.03 Funds may be used to:

1. Responsibly indemnify uninsured catastrophes;
2. Temporarily alleviate, with the approval of the Finance Committee, seasonal cash flow shortages, with the amount to be repaid, with interest, from the general fund;
3. Make capital improvements, as approved by the Trustees.

7.01.04 Each Special or Restricted Fund shall be accounted separately, showing income, disbursements, and fund balance, in the Association's financial reports.

7.01.05 Investment or dividend income, if any, earned by each fund shall be included as income to the fund, unless otherwise specified, and shall be subject to the stated purposes, limitations, and restrictions of the fund.

7.01.06 The Life Membership Fund. All income from the sale of Life Memberships is placed in this fund. The total capital value of this fund shall be capped at an amount equal to \$75 times the number of Life Members in all categories under the age of 85. The excess will be transferred to the Capital Improvement Fund on December 31st of each year. The Life Membership Fund is under the oversight and review responsibility of the standing Finance Committee.

7.01.07 The Glen Miller Fund. This fund was established through a bequest of the late Glen Miller. The purpose of the fund is to make interest-free loans to clubs. The fund is under the oversight and review of the Glen Miller Fund Committee, subject to the approval of the President or his designee. The procedures and limitations or restrictions for this fund are stated in 3.04.04.14.

7.01.08 The Ray and Mildred Connett Memorial Fund. This fund was established by the action of the Trustees as a memorial to Ray and Mildred Connett to receive gifts and bequests generated by the AANR Planned Giving Program, and to maintain those funds as an AANR endowment in a separate, investment-earning or income-generating fund. Investment or dividend income earned by the fund shall be added to the fund. The Connett Fund is under the oversight and review responsibility of the Finance Committee.

7.01.09 The Capital Improvement Fund. The excess monies in the Life Membership Fund will be transferred to this fund on December 31st of each year. This fund is to be utilized only to finance capital maintenance and improvements to the AANR office building complex. Investment earnings on the capital balance of the fund shall be retained in the fund. The Capital Improvement Fund is under the oversight and review responsibility of the Finance Committee.

SECTION VIII - CONVENTION PROCEDURES AND AWARDS

8.01.00 Convention Procedures and Awards

8.01.01 The deadline for submission of documentation and materials for all awards shall be May 31st, unless noted, for consideration at the annual convention in August.

1. The awards committee may declare ineligible any nominations or submissions which do not comply with the written criteria.
2. Awards made at the President's discretion may also not be presented if no eligible recipient is available.
3. All awards involving membership counts shall be based on the same official membership count on December 31st of the prior year. The recipient club must be chartered both at the beginning and the end of the year for which the award is being considered. When calculating the percentage increase, the beginning membership count must be at least the minimum required for the club. (See Section 6.03.04)
4. Winners of all awards will be announced at the AANR convention and will be included with the official minutes of the annual membership meeting. (See Section 3.02.03.4.a) The AANR office shall notify all absent award recipients within thirty (30) days.
5. All awards shall be furnished by AANR with the exception of those that are sponsored by individuals or entities. All award sponsors shall be listed in the AANR Convention program.

8.01.02 Hall of Fame Award. This award is the most prestigious award AANR bestows and has its own committee for evaluation. (See Section 3.04.04.10) It is to be given only for services to family social nudism that are of considerable magnitude and truly of national importance.

8.01.03 Jim Cossins Memorial Award. This award is issued at the discretion of the AANR President to an individual or couple who, in the President's opinion, has performed distinguished and meritorious services to AANR and who exemplifies the qualities of mature judgment, faithful dedication to high ideals and continuous services to AANR for which we wish to memorialize Jim Cossins.

1. Not more than one (1) individual or couple per year may receive the award. For a couple to be eligible, their services should be virtually indistinguishable as to their value to AANR.
2. An Honorary Life Membership in AANR shall accompany this award. If the recipients are Life Members, they shall be upgraded to Elite Life.
3. The cost of a suitable plaque or award shall be paid annually by the AANR Midwest Region
4. Award will be announced as "Sponsored by the AANR Midwest Region"

8.01.04 Man, Woman, Family of the Year Awards. These honorary awards are presented for outstanding contributions in promoting and /or furthering nudism in AANR. Only nominees who have made outstanding contributions to AANR above and beyond the club level shall be eligible.

1. Nominations shall be submitted on the Honorary Award Nomination Form (see Official AANR forms) to the AANR office. Nominations shall be limited to 400 words.

2. Any voting member may make one (1) nomination for each category.
 3. Nominees must be AANR voting members.
 4. Each voting member in attendance at the annual membership meeting may cast one (1) vote per category. Nominees need not be present to be selected.
 5. A member may mark the ballot "none" if he believes that no eligible candidate has been nominated in any given category. A verbal announcement will be made just prior to the voting that "none" is a valid vote.
 6. The candidate with the most votes in any category shall be declared the winner. If more ballots in any category are marked "none" than marked for the candidate receiving the most votes, that award will not be given.
 7. No person or family shall be eligible for the award if they received it the preceding year.
- 8.01.05 Young Man and Young Woman of the Year Awards.** These awards are based on the best essays written by AANR youth under age 18 that detail what benefits the author has derived from being a nudist.
1. The winners of these awards shall be selected from all essays submitted prior to the beginning of the membership meeting of the annual AANR convention.
 2. The authors of the winning essays will each receive \$100 and a plaque.
 3. Essays may be mailed, e-mailed or delivered to the AANR Youth coordinator at the AANR convention.
- 8.01.06 Youth Award for Nudist Studies.** This award is presented to a student up to 25 years of age, who used his/her nudist activities and interest to further his/her scholastic endeavors.
1. The project may be schoolwork at any level that was submitted for competition or grade that expounded on the nudist experience of the student or was a research project that tested a factor relevant to being a nudist.
 2. Evidence and explanation of the student's accomplishment in the previous year shall be submitted to the AANR office and may be submitted by the student, the parents or the club to which the student's family belongs.
 3. The project will be judged on the basis of its success for the student and possible benefit to the nudist idea. One (1) award may be given each year.
 4. The award is a \$300 cash award and a plaque.
- 8.01.07 President's Award.** This award is issued at the discretion of the AANR President and is presented to a person, couple or group deemed by the President to have performed meritorious service to AANR. The President may award one (1) per year or two (2) per term. The winner(s) will receive a suitable award.
- 8.01.08 President's Meritorious Service Award(s).** The President may award up to ten (10) meritorious service awards per year. Both the qualifications required of the recipients and the form of the tangible portion of the award shall be at the President's discretion.
- 8.01.09 AANR Government Affairs Memorial Award.** This award will be given annually at the AANR Convention to an individual or club for outstanding contributions to the Government Affairs program. Selection committee will consist of the AANR President, the AANR Executive Director and Public Affairs/Policy Coordinator, the AANR Government Affairs Chair, and the AANR Legal Counsel.
- 8.01.10 Erwin Koch Award.** This award is given to the club whose friendliness and

cleanliness have been described in writing by any individual in a letter to the AANR office.

1. The AANR office shall submit all letters received about clubs in each region prior to the deadline, to the individual regional presidents, who shall each select a winner from their region.
2. The AANR President shall select the winning club from entries submitted by each regional president.

8.01.11 Glen Eden Award. This award is given to the AANR club that holds the most outstanding publicity event during the year.

8.01.12 Hal O'Neill Award. The Hal O'Neill Outstanding Public Relations Award is awarded to a club that joins in a community effort that results in the improvement of the club's image as well as the image of nudism in general.

8.01.13 Public Relations Non-Nudist Media Awards. These awards are given to encourage an increase in the number and quality of articles, programs and photographs published in the non-nudist media. At the discretion of the Board, more than one award can be given in each category.

1. Awards will be given in six categories related to nudism:
 - a. Newspaper articles.
 - b. Newspaper photographs.
 - c. Magazine articles.
 - d. Magazine photographs.
 - e. Radio presentations.
 - f. Television presentations.
2. Competition is open to any writer or photographer, broadcaster or reporter whose work appears in any non-nudist publication or airs within the USA or Canada. An individual may submit multiple entries in more than one category.
3. Entries must be submitted to the AANR office and can be done by the writer, photographer, reporter or viewer of publication or program. These submissions will be a copy of the publication, photograph or a program tape.
4. Submittal for a newspaper and magazine article or photograph must be on a full-page tear sheet showing the name and date of the publication in which the entry appeared. Submittal for radio or TV must be by audio cassette or video tape with name and date of program.
5. Photographs must be of reproducible quality.
6. AANR may award plaques for any category, if the committee deems worthy, showing name of winner, publication or program, place, category and the year won.

8.01.14 Art Schumann Award. This award is given for best nudist reporting by a non-nudist reporter in a non-nudist publication.

1. The award shall be forwarded to the club who submitted the article for personal presentation to the winner.
2. AANR will fund this award in honor of Art Schumann's service to and support of AANR.

8.01.15 Ilsley Boone Best Club Newsletter Awards. These awards are given to club newsletters deemed to be superior in one of four categories.

1. To be considered for this award, clubs must submit three (3) different issues

from the current year (May to May) to the AANR office.

2. All newsletters submitted will be placed into a category based on club membership as of the year-end membership report. The categories shall be Group A (10 to 50 members); Group B (51 to 200 members); Group C (201 to 500 members); and Group D (501 or more members).
3. Newsletters will be judged according to the published criteria. (See Official AANR Forms.)
4. An award may be given in each of the Groups A, B, C and D.

8.01.16 Best Original Article in a Club Newsletter Award. This award is given to the club whose newsletter is judged to have the most original article on any subject.

8.01.17 Serendipity Park Web Award. This award recognizes websites that portray nude recreation in a positive way.

1. Websites submitted for competition must:
 - a. Educate or inform about social nudism.
 - b. Demonstrate AANR affiliation.
2. Awards are made for the following:
 - a. Best Nudist Personal Website: Awarded to a Webmaster who is an AANR voting member.
 - b. Best Professional Nudist Club Website: Awarded to an AANR club whose website is developed and maintained by a full-time professional Webmaster.
 - c. Best Amateur Nudist Club Website: Awarded to an AANR Club whose website is developed and maintained by an amateur Webmaster.
3. Nominations for this award may be made by any AANR voting member or AANR club. To submit a website for consideration, complete the "Best Nudism Web Site Nomination Form." (See Official AANR Forms)
4. Web sites are judged according to the published criteria. (See Official AANR Forms)
5. An award does not have to be given if the submission(s) does(do) not meet the criteria.

8.01.18 Schofield Trophy Award. This award is given to the non-landed club that accumulates and documents the most mileage on visits to landed clubs. The following rules govern the award:

1. Only visits to landed clubs may be included in mileage totals.
2. Only landed clubs on the North American continent may be included in mileage totals.
3. Total mileage recorded by the non-landed club is to be divided by the total number of members of the club.
4. Mileage to non-landed club functions is not to be included in mileage totals.
5. The time period covered shall be June 1st through May 31st.
6. Documented submissions for this award must be received in the AANR office not later than June 10th.
7. Only for the period that a member maintains basic membership within a club will the mileage tabulation be valid for that club.

8.01.19 Rick Athearn Photography Award. The purpose of this award is to recognize photographers whose photographs best display the beauty and enjoyment of family and social nudism and have been published in *The Bulletin*.

1. Photographs published in *The Bulletin* during the current year (May to May) will be considered for this award.
2. Photos to be considered may not have been used for advertising, or for commercial purposes, in *The Bulletin* or other publications.
3. The work of both professional and non-professional photographers may be considered for this award; however, photographs paid for by *The Bulletin* may not be included.
4. This award may be given annually at the AANR Convention.
5. Judging will be based on the actual printed photograph, as published in *The Bulletin* and not on an original unpublished photo.

8.01.20 Membership Increase (Percentage) Award. This award is given to the club that has the largest percentage increase in membership based on the year-end membership count.

8.01.21 Membership Increase (Numbers) Award. This award is given to the club that has the largest numerical increase in membership based on the year-end membership count.

8.01.22 Host Club Award. The AANR office will provide a suitably engraved plaque for presentation to the AANR Convention host club.

8.01.23 AANR Social Media Award. This award is given to the AANR club, region, or business with the best social media presences

8.01.24 AANR Nudist Influencer Award. This award is given to the person with the best social media account supporting AANR's mission and philosophy. The recipient may be an AANR member or non-member.

8.01.25 AANR Podcaster Award: This award is given to the person with the best podcast supporting AANR's mission and philosophy. The recipient may be an AANR member or non-member

8.01.26 AANR Pioneer Award: This award is given to the person (or persons) who creatively sustain a nudist/naturist event outside a traditional nudist location for a period of no less than five years.

1. The Five years do not have to be consecutive, but the event must be the same type of event each of the five or more years.
2. The event must take place in a public setting that is not designated as nudist/naturist or not intended to support just a single nudist/naturist setting.
3. The award is at the discretion of the AANR office and will be funded by AANR.
4. Someone can receive this award once for any single type of event, since it is a long-term award for supporting an event

APPENDIX

A1 - Motion Form

A2 - Confidentiality Agreement

A3 -